

Episode Title



Production Company Credit

Shoot Date

Day x of y

Producer	James Smith	(xxx) xxx-xxxx
Director	Jane Doe	(xxx) xxx-xxxx
UPM	Janet Smith	(xxx) xxx-xxxx
Nearest Hospital	(xxx) xxx-xxxx	
Address Line 1		
Address Line 2		



BREAKFAST	8:00 AM	CRAFT SERVICES	
LUNCH	1:00 PM	Jim Doe	(xxx) xxx-xxxx
SUNRISE		SUNSET	
6:15 AM		7:50 PM	
WEATHER	70° AM	80° NOON	72° PM
Humidity	10%	Mostly Sunny	

Sample Note 1: Individual call times may vary. ****NO SOCIAL MEDIA**CLOSED SET****
 Sample Note 2: Questions? Call Jack Doe (xxx) xxx-xxxx

CALL 9 AM

Sample Note 3: Walkie Assignments (5)
 Sample Note 4: Walkie Units: 5

SCENES	SET AND DESCRIPTION	CHARACTER #	D/N	PAGES	LOCATION/NOTES
	SET 1 <i>Description 1</i>				
	SET 2 <i>Description 2</i>				
	SET 3 <i>Description 3</i>				
	SET 4 <i>Description 4</i>				
	SET 5 <i>Description 5</i>				
TOTAL PAGES					

#	CAST	CHARACTER	SWHF	MU	SET	MINOR?	SPECIAL INSTRUCTIONS
						Y/N	

PRODUCTION NOTES

